

Aurora Academic Charter School

Board of Directors Meeting - Minutes of December 18, 2019

RATIFIED

Board Chair: Arlene Huhn

Recording Secretary: Susan Mallory

Attendees: Felix Amenaghawon, Dale Bischoff, Zahida Hirani-Saran, Keira Hanrahan, Arlene Huhn, Robert Kossick, Shazin Mohamed-Standing, Holly Maccagno, Susan Mallory, Nokuthula Sithole, Paul Wozny

Guests: Peter Dang, Jacquie Harman, Mary Healy

1. Call to Order

The meeting of the Board of Directors was called to order at 6:41pm.

a. Approval of the Agenda

Motion to accept the December 18, 2019 agenda as presented, made by: Zahida Hirani-Saran

Seconded by: Keira Hanrahan

Unanimous **Carried.**

b. Approval of Board Minutes

Motion to accept the November 13, 2019 Board Meeting Minutes as presented, made by: Shazin Mohamed-Standing

Seconded by: Zahida Hirani-Saran

Unanimous **Carried.**

All action items were reviewed, with one new action item identified and one remaining action item to be addressed.

- *New Action Item: Audit terms of reference to be uploaded to Board google shared drive. Board members to email any questions they have to Holly. (Holly Maccagno)*
- *Outstanding Action Item: Board would like monthly budget breakdown, and anticipated costs breakdown (for next 6 month) with respect to the elementary entrance construction project presented at every Board Meeting. (Shazin Mohamed-Standing and Holly Maccagno)*

2. Secretary-Treasurer Report (Holly Maccagno/Shazin Mohamed-Standing)

a. Budget Update

The Secretary Treasurer presented the fall budget update to the Board for information and answered questions from the Board.

3. Superintendent/Deputy Superintendent Report (Dr. Dale Bischoff, Dr. Paul Wozny)

a. Elementary Renovation Project

Presented summary and timeline of elementary renovation. Demolition will be done over Christmas holidays and wrap up by January 13, 2020. Occupancy still on schedule for June 2020. The Board requested that senior administration that they require a side by side comparison of original and current construction timelines, include budget amounts each month.

ACTION ITEM: Side by side cost/timeline comparisons requested by the Board. Dale Bischoff/Paul Wozny to follow up with Randy Darr to ensure side by side cost/timeline comparisons are prepared for all board meetings. (Paul Wozny)

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It was asked if there are any plans to honour staff, volunteers, etc. in the new elementary entrance. The creation of an honour wall (history timeline) was discussed and the Board will create an Honour Wall Ad-Hoc Committee and terms of reference in March 2020.

ACTION ITEM: Strike Honour Wall Ad-hoc Committee in March 2020 and develop terms of reference. (Arlene Huhn)

b. Aurora Annual Education Results Report (AERR) and 3 Year Plan

The Deputy Superintendent presented the AERR and 3 Year Plan to the Board for approval. This document has received input from school-based administration, School Council, and the Board. Dr. Wozny asked the Board to email any further input to him by December 19, 2019 at 5:00pm.

Motion to accept the Annual Education Results Report and 3 Year Plan (with amendments), made by: Keira Hanrahan
Seconded by: Felix Amenaghawon
Unanimous **Carried.**

ACTION ITEM: Flag board agenda items as to whether item is for information, debate, or requires a motion. (Paul Wozny, Susan Mallory)

c. Research Update

Dr. Paul Wozny provided an update on the English Language Learners research project and the Social Connectedness research project to the Board.

d. 2020-2022 School Calendar

The Deputy Superintendent presented the draft 2020-2021 School Calendar for information. School-based administration will present this draft to teachers for input. The final draft will be ready for approval at the next Board meeting.

4. Board Committee Reports

i. Nomination of Policy Committee Chair

Motion to nominate Keira Hanrahan as Board Policy Committee Chair, made by: Felix Amenaghawon
Seconded by: Zahida Hirani-Saran
Unanimous **Carried.**

ii. Policy Manual Update

As per the new Education Act, the Policy Manual was updated to change the wording "School Act" to the "Education Act". References to specific clauses were removed to lessen impact of changes to the Education Act.

Motion to approve the Aurora School Board Policies and Administrative Regulations that contain the words *School Act* to be replaced with the words *Education Act* with the exclusion of BP1000, 1020 and 1020. Any associated differences between the *School Act* and the

Education Act will be amended in compliance with current legislation, made by Nokuthula Sithole

Seconded by: Felix Amenaghawon

Unanimous **Carried.**

ACTION ITEM: Insert Education Act clause references to Board Policies and Administrative Regulations as applicable. (Susan Mallory)

iii. **Policy Committee (Acting Committee Chair: Arlene Huhn)**

a. **Policies before the Board**

- **BP1000 Vision Statement** (passed 2nd Reading) – *Tabled to February Board Mtg*
- **BP1010 Mission Statement** (passed 1st Reading) – *Tabled to January Board Mtg*
- **BP1020 Philosophy and Purpose** (passed 2nd Reading)
- **BP1060 Role of the Board of Directors** (passed 1st Reading) - *Tabled*
- **BP2030 Communication Plan** (passed 1st Reading) - *Tabled*
- **BP7071 Human Sexuality** (passed 2nd Reading) - *Tabled*

The Board reviewed BP1020 Philosophy and Purpose. This policy has been renamed *Foundations and Values* to better reflect policy content. All comments regarding BP1020 to be emailed to the Policy Committee Chair, Keira Hanrahan. Timeline is to have BP1020 ready for Board approval in March 2020.

b. **School Website Committee (Felix Amenaghawon)**

The School Website Committee held their first meeting on December 13, 2019. The committee chair, Felix Amenaghawon, reviewed website committee minutes with the Board for information and discussion. Next meeting scheduled for March 11, 2020.

5. **Board of Directors (Arlene Huhn)**

I. **Professional Development**

Discussed advanced board PD with Becky Kallal.

II. **Board Retreat**

The Board discussed plans for the Board Retreat in February 2020. Paul Wozny will conduct a doodle poll to determine best weekend and retreat location.

ACTION ITEM: Paul Wozny to send out doodle poll to Board members to determine best weekend and location for February Board Retreat. (Paul Wozny)

ii. **Growth/Second Site Ad-Hoc Committee**

The Board Chair, Arlene Huhn discussed with the Board if they were ready to move forward with the Growth/Second Site Ad-hoc Committee. The Board agreed to strike the growth committee and the committee chair will prepare draft terms of reference for the next Board meeting.

ACTION ITEM: Strike Growth/Second Site Ad-hoc Committee and prepare draft Terms of Reference. (Chair, Growth/Second Site Committee)

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iii. Letter to Minister

The letter to the Minister of Education regarding Superintendent Compensation has not moved forward at this time.

6. Calendar Reminders

December 19 Mufti Day – Elementary/Middle School
December 19 Elementary Craft Night (5:30 – 7:30pm)
December 20 Staff PD/Aurora Board Christmas Luncheon (11:30am)
January 13..... Classes Resume
January 13..... Top Marks Uniform Exchange (3:00 – 4:00pm)
January 15..... School Council/AFS Meeting (6:00 – 7:30pm)

Next Board Meeting January 22, 2020 (6:30pm)

7. Adjournment

[Motion to adjourn the December 18, 2019 Board Meeting at 9:15pm, made by: Zahida Hirani-Saran](#)